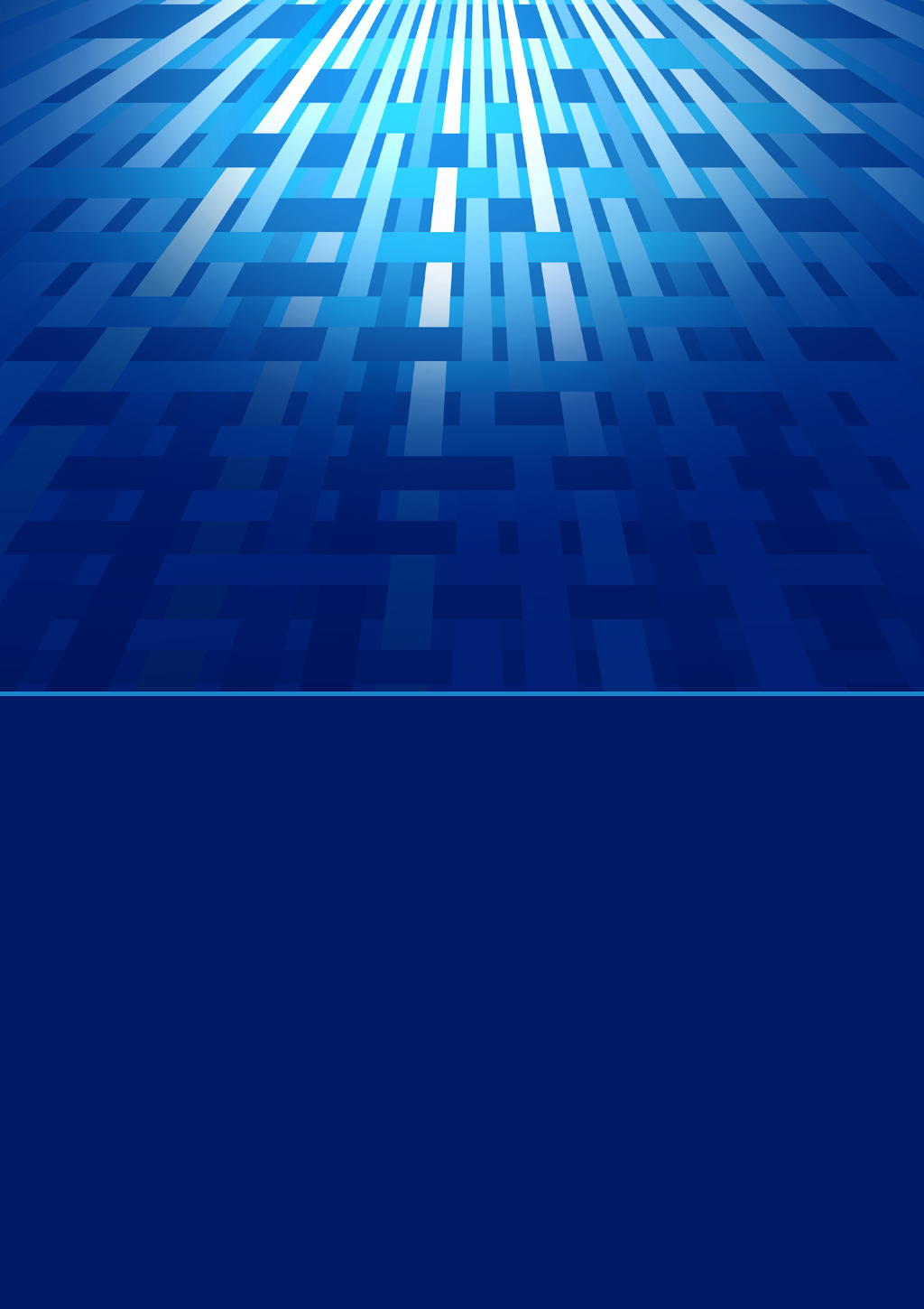
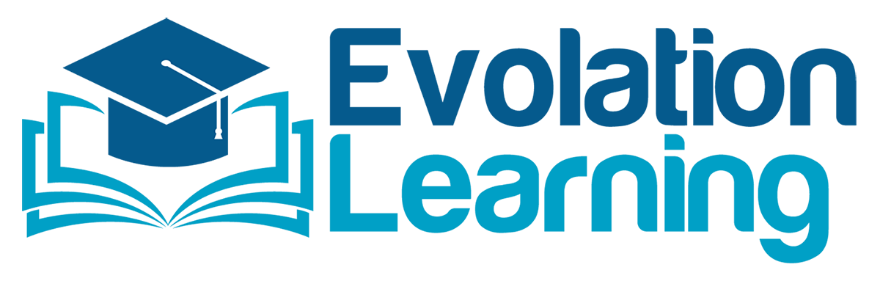
**BSBSUS411 – Implement and monitor environmentally sustainable work practices**





**Assessment**

|  |  |
| --- | --- |
| STUDENT NAME: |  |

Unit Information

Application

This unit describes the skills and knowledge required to analyse and implement improvements to the environmental sustainability of work practices and monitor their effectiveness.

The unit applies to individuals with responsibility for the practices of a specific work area or who lead a work group or team.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Link to training.gov.au: <https://training.gov.au/Training/Details/BSBSUS411>

STUDENT DECLARATION

|  |  |
| --- | --- |
| Candidate Name: |  |
| Address: |  |
| Contact Number: |  |
| Email Address: |  |

|  |  |
| --- | --- |
| Assessment Task: | BSBSUS411 – Implement and Monitor Environmentally Sustainable Work Practices |
| Declaration: | I declare that:   * I have understood the requirements of the Assessment Task, and felt ready to undertake the assessment prior to completing them * I have read and understood my rights as a Student as set out in the Student Handbook * All information in this document and attached is true and correct and is all my own work. * No part of this assignment has been completed for me by another person, or been plagiarised in any form |
| Signature: |  |
| Date: |  |

ASSESSOR SIGNOFF PAGE

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Student Name | |  | | | | | |
| Unit Title | | BSBSUS411 - Implement and Monitor Environmentally Sustainable Work Practices | | | | | |
| Evidence Requirement | | | **Meets Requirements** | | **Date** | Comments- Specify evidence submitted: | |
| Yes (√) | No (x) |
| Project Task 4 | | | | | | | |
| 1. Evidence of sourcing tools to set and monitor efficiency targets | | |  |  |  |  | |
| 1. Evidence of environmental efficiency improvement plan implementation | | |  |  |  |  | |
| 1. Evidence of supporting team | | |  |  |  |  | |
| Supervisor’s Declaration | | |  |  |  |  | |
| Rules of Evidence compliance – The assessor is to confirm by checking the following items | | | | | | | |
| Attempts | **One** | |  |  |  |  | |
| **Two** | |  |  |  |  | |
| **Three** | |  |  |  |  | |
| Final Decision at the time of assessment. (Please tick yes or no) | | |  |  |  |  | |
| Assessor’s Name | | |  | | | | Date |
| Signature | | |  | | | |  |
| Feedback: | | | | | | | |

Project Task Four- implement environmental efficiency improvement plan

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| --- | --- |
| This task will require you to implement the Environmental Efficiency Improvement Plan for your organisation, using the Environmental Efficiency Improvement Plan prepared in *Workplace Project Task 3.*  This task will require you to collaborate and consult with the two stakeholders they consulted with from *Workplace Project Task 3* to achieve a shared understanding of individual roles in meeting objectives through:   * At least one shared digital document * At least one written communication channel   To complete this task, you must:   * Source at least two tools to set and monitor efficiency targets identified in the Environmental Efficiency Improvement Plan in *Workplace Project Task 3*.   *The tools that are sourced to set the efficiency target should be relevant to the area that is being monitored.*  *For example, if the tool that is being used is database, and if the data is of past records then the details on when was created, the data that it covers should be included.*  *If the database pertains to the project in progress, then the date should fall with the project implementation period.*   * Implement the resource usage improvement strategies identified in the Environmental Efficiency Improvement Plan in *Workplace Project Task 3*, as specific operational activities. * Provide support to at least two team members while the strategies are being implemented.   *This can be by way of providing resources, training, or guidance needed for implementation.*  Review **Workplace Project Task 4 – Assessor’s Checklist** before starting this task. This form outlines the following:   * Resources you are required to access to complete the task. * All criteria your submission must address to satisfactorily complete this task.   Your assessor will discuss these resources with you, and the criteria outlined in this form prior to this assessment.  Submit the following evidence to your assessor:   * Evidence of sourcing at least two tools to set and monitor efficiency targets. Evidence can include any of the following: * Photo of the tools * Copy of receipt * Copy of allocation schedule showing that the tools have been allocated for use * Evidence of implementing the resource usage improvement strategies. This can include: * Evidence of communication/consultation with key personnel and/or stakeholders confirming implementation. * Reports accessed to track the resource usage improvement (e.g. electricity or water bill, purchase receipts). * Copies of instructions provided to relevant stakeholders on how to implement the specific action item (e.g. instructions for recycling office paper)   *Evidence you will submit must be relevant to the sustainability activity implemented.*   * Evidence of providing support to at least two team members to identify possible areas for improved resource efficiency in their work areas. Evidence must be at least one of the following: * Email correspondence showing that you provided support * Meeting minutes recording that you provided support * Video recording of the meeting conducted with the team members showing that you provided support.   *When using video recordings as evidence, ensure to inform the attendees of the purpose of the recording before doing so.* | |
| Your Answer: | |
| **Satisfactory**  **Not Yet Satisfactory** | **Assessor Feedback:** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| **Overall performance** | **Satisfactory**  **Not Yet Satisfactory** | **Trainer:** |  |
| **Signature:** |  |
| **Date:** |  |
| **Comments** | | | |

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| --- | --- |
| **STUDENT FEEDBACK (Student to Complete)** | |
| Did you understand the study requirements before undertaking this assessment? | YES or NO |
| Were the assessment questions easy to understand? | YES or NO |
| Did you know where you could get help if you needed any during this unit? | YES or NO |
| Did the learning resources provided help you to complete this unit? | YES or NO |
| Did you have enough time to complete this assessment? | YES or NO |
| Did you feel that you developed skills after undertaking this assessment? | YES or NO |
| Any other comments? | |