**BSBSUS411 – Implement and monitor environmentally sustainable work practices**





**Assessment**

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| STUDENT NAME: |  |

Unit Information

Application

This unit describes the skills and knowledge required to analyse and implement improvements to the environmental sustainability of work practices and monitor their effectiveness.

The unit applies to individuals with responsibility for the practices of a specific work area or who lead a work group or team.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Link to training.gov.au: <https://training.gov.au/Training/Details/BSBSUS411>

STUDENT DECLARATION

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| Candidate Name: |  |
| Address: |  |
| Contact Number: |  |
| Email Address: |  |

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| Assessment Task: | BSBSUS411 – Implement and Monitor Environmentally Sustainable Work Practices |
| Declaration: | I declare that:* I have understood the requirements of the Assessment Task, and felt ready to undertake the assessment prior to completing them
* I have read and understood my rights as a Student as set out in the Student Handbook
* All information in this document and attached is true and correct and is all my own work.
* No part of this assignment has been completed for me by another person, or been plagiarised in any form
 |
| Signature: |  |
| Date: |  |

ASSESSOR SIGNOFF PAGE

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| --- | --- |
| Student Name |  |
| Unit Title | BSBSUS411 - Implement and Monitor Environmentally Sustainable Work Practices |
| Evidence Requirement | **Meets Requirements** | **Date** | Comments - Specify evidence submitted: |
| Yes (√) | No (x) |
| Project Task 3 |
| 1. Partially completed environmental efficiency improvement plan
 |  |  |  |  |
| Supervisor’s Declaration |  |  |  |  |
| Rules of Evidence compliance – The assessor is to confirm by checking the following items |
| Attempts | **One** |  |  |  |  |
| **Two**  |  |  |  |  |
| **Three** |  |  |  |  |
| Final Decision at the time of assessment. (Please tick yes or no) |  |  |  |  |
| Assessor’s Name |  | Date |
| Signature |  |  |
| Feedback:  |

Project Task THree- Prepare environmental efficiency improvement plan

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| This task will require you to consult at least two stakeholders of your organisation on sustainability best practice and prepare an Environmental Efficiency Improvement Plan. Before conducting consultation, learner must access and review the following: * Review workplace environmental issues identified in previous tasks including:
* Environmental and resource sustainability compliance issues identified in the Sustainability Compliance Assessment Report from Workplace Project Task 1
* Areas of improvement identified in Workplace Project Task 2
* Access and review at least two external sources of data/information on sustainability.

*These external sources should give data and information to support the following:* * *Identifying sustainability best practices*
* *Developing sustainability improvements*
* *Developing efficiency targets*
1. **Consult Stakeholders**

Your assessor will observe you as you consult with at least two stakeholders on sustainability best practice.*Stakeholders refer to individuals or groups of people who are affected by the organisation’s sustainability compliance.*You will be assessed on your practical skills to consult with the stakeholders and:* Identify at least two solution options for each sustainability issue identified in Workplace Project Task 1.

*These must be based on your review of external sources on sustainability best practices.** Assess each solution option and select one solution for resolving each environmental issue.

*The assessment must compare the solution options to identify which is more effective for resolving the sustainability issue.** Develop at least one efficiency target for each sustainability issue to monitor outcomes based on the selected solutions.

*These must be based on your review of external sources on developing efficiency targets.** Develop at least one strategy to implement each selected solution.
* Develop at least two action items for incorporating each strategy into other operational activities.
* Develop at least one method for monitoring effectiveness of each strategy developed
* Identify at least one tool to monitor each monitoring method.

*Tools refer to software, devices, or implements that can be used to continuously keep track of the status of the system in use, to facilitate early warnings of failures in order to improve the systems.** Identify at least one continuous improvement approach for each sustainability issue.

*Approaches refer to methodologies that continuously enhance the organisation's sustainability performance.**These must be based on your review of external sources on developing sustainability improvements.*1. **Prepare Environmental Efficiency Improvement Plan**

Use your workplace/organisation’s template to complete this task, or use the **Environmental Efficiency Improvement Plan** template provided at the [Bounce Fitness](https://bouncefitness.precisiongroup.com.au/my-account/) site. **Username:**evoalationlearner **Password:** evoalation@123.Based on your consultation with stakeholders: * Prepare an Environmental Efficiency Improvement Plan including all items discussed in the consultation with stakeholders.
* Outline the written sources of information accessed to prepare the Sustainability Data Analysis Report.
* Leave the **Post-Implementation Improvements and Change Management Plan** section blank.

Include annexures for the external data/information sourced for sustainability best practices that were reviewed.Review the following before starting this task:* **Workplace Project Task 3 – Assessor’s Checklist**
* **Workplace Project Task 3 – Observation Form**

These forms outline the following: * Resources you are required to access to complete the task.
* All criteria your submission must address to satisfactorily complete this task.
* All practical skills you need to demonstrate to satisfactorily complete the observation task.

You assessor will discuss these resources with you, and the criteria outlined in these forms prior to this assessment.Review the template you will use to complete this task. If you are using a template from your workplace/organisation, discuss with your assessor to ensure that the template covers all requirements that apply to this task. Otherwise, use the **Environmental Efficiency Improvement Plan** template provided at the [Bounce Fitness](https://bouncefitness.precisiongroup.com.au/my-account/) site. **Username:**evoalationlearner **Password:** evoalation@123.Submit the partially completed Environmental Efficiency Improvement Plan to your assessor. Include any supplementary documents/sources used to create the report, such as:* The external sources of data/information for sustainability practices that were reviewed.

Submit supplementary evidence of consulting at least two stakeholders. Evidence must be at least one of the following:* Meeting minutes
* Video/audio recording of the meeting conducted with the audience

*When using this as evidence, ensure to inform the audience of the purpose of the recording before doing so.* |
| Your Answer: |
| [ ]  **Satisfactory** [ ]  **Not Yet Satisfactory**  | **Assessor Feedback:** |

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| **Overall performance** | [ ]  **Satisfactory** [ ]  **Not Yet Satisfactory**  | **Trainer:** |  |
| **Signature:** |  |
| **Date:** |  |
| **Comments** |

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| **STUDENT FEEDBACK (Student to Complete)** |
| Did you understand the study requirements before undertaking this assessment? | YES or NO |
| Were the assessment questions easy to understand? | YES or NO |
| Did you know where you could get help if you needed any during this unit? | YES or NO |
| Did the learning resources provided help you to complete this unit? | YES or NO |
| Did you have enough time to complete this assessment? | YES or NO |
| Did you feel that you developed skills after undertaking this assessment? | YES or NO |
| Any other comments? |